

**-MEMBER-  
CENTRAL KEYSTONE COUNCIL OF GOVERNMENTS  
CODE ENFORCEMENT DEPARTMENT  
AGREEMENT TO PROVIDE MUNICIPAL PROPERTY  
MAINTENANCE ADMINISTRATION SERVICES**

THIS AGREEMENT, entered into this 10th day of August, 2021, by and between the Central Keystone Council of Governments, with offices at 1610 Ind. Blvd, Lewisburg, Pennsylvania, hereinafter referred to as CKCOG,

**AND**

**LEWIS TOWNSHIP, UNION COUNTY,**  
(Municipality)

a Pennsylvania political subdivision, with offices at

**116 Maple Street, Millmont PA,**

(Municipal Offices Address)

hereinafter referred to as **MUNICIPALITY.**

**WITNESSETH THAT:**

**WHEREAS**, the Municipality has requested that the CKCOG provide personnel and services to carry out the administration and enforcement duties of the CKCOG Maintenance Code, Property, Fire Safety & Building (CMC) on behalf of the Municipality; and

**WHEREAS**, the CKCOG is willing to provide personnel and services to carry out the administration and enforcement duties of the CKCOG Maintenance Code, Property, Fire Safety & Building (CMC) on behalf of the Municipality;

**NOW, THEREFORE**, in consideration of the foregoing and the mutual covenants and agreements, hereinafter set forth, the parties hereto, legally intending to be bound hereby, do covenant and agree for themselves and their respective successors and assigns as follows:

1. The CKCOG shall make available Code enforcement personnel to administer the CKCOG Maintenance Code, Property, Fire Safety & Building (CMC) on behalf of the Municipality, further defined as:

**ORDINANCE No. 2021-03**

*(List relevant Title of Ordinance and/or Ordinance #)*

11. This Agreement DOES NOT include the provisions of Chapter 7 Fire Permits of the CKCOG Maintenance Code, Property, Fire Safety & Building (CMC).
12. This Agreement DOES NOT include the provisions of Chapter 8 Rental Permits of the CKCOG Maintenance Code, Property, Fire Safety & Building (CMC).
13. Fees collected by CKCOG for enforcement shall be administered as follows:
  - a. Fines and Penalties imposed by the court system for violations of the CKCOG Maintenance Code, Property, Fire Safety & Building shall be returned to the Municipality.
  - b. Fees charged for the issuance of a Fire Permit (if adopted) and the administration of Chapter 7 of the CMC shall be retained by the CKCOG.
  - c. Fees charged for the issuance of a Rental Permit (if adopted) and the administration of Chapter 8 of the CMC shall be retained by the CKCOG. These fees are adopted by resolution of the Municipality's governing body.
14. The Municipality agrees to compensate the CKCOG monthly at an hourly rate established by the CKCOG (See Attachment A) for all other activities undertaken on behalf of the Municipality for enforcement of the CKCOG Maintenance Code, Property, Fire Safety & Building. This rate shall be automatically adjusted, in subsequent years, upward or downward each January 1 by multiplying the Cost of Living Adjustment (COLA), published by the Social Security Administration, for the up-coming year, times the 'actual' hourly rate (See Attachment A) for the current year.
15. This Agreement shall automatically renew annually, from the date of execution unless notified by the Municipality. Either party may terminate this Agreement upon sixty (60) days notice to the other.
16. This Agreement supersedes any Agreement or contract now in effect for similar services.

**- ATTACHEMENT A -**  
**2021 MEMBER REIMBURSEMENT SCHEDULE**  
**MUNICIPAL PROPERTY MAINTENANCE**  
**ADMINISTRATION SERVICES**

2021 Hourly Rate \$66.00 per hour

'Actual' Hourly Rate \$65.98 per hour

- (only used for annual re-calculation purposes)

**- ATTACHEMENT A -**

**2021 MEMBER REIMBURSEMENT SCHEDULE**

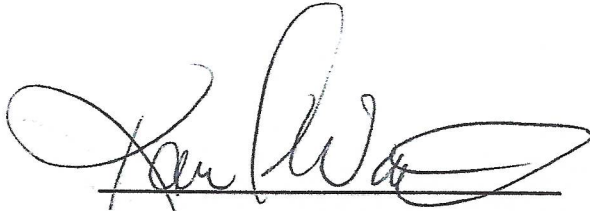
**MUNICIPAL PROPERTY MAINTENANCE**

**ADMINISTRATION SERVICES**

2021 Hourly Rate	\$66.00 per hour
'Actual' Hourly Rate	\$65.98 per hour
<ul style="list-style-type: none"><li>• (only used for annual re-calculation purposes)</li></ul>	

IN WITNESS WHEREOF, the above parties hereto have hereunto set their hands and seals the same date first written above.

ATTEST:


  
\_\_\_\_\_  
Secretary Seal

LEWIS TOWNSHIP, UNION COUNTY

(MUNICIPALITY)

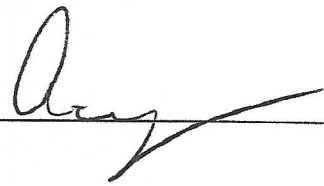
By:   
\_\_\_\_\_

ATTEST:

  
\_\_\_\_\_  
Secretary Seal

**CENTRAL KEYSTONE**

**COUNCIL OF GOVERNMENTS**

By:   
\_\_\_\_\_